

INSTRUCTION TO CANDIDATES GIVEN ADMISSION OFFER IN SEPTEMBER 2012 INTAKE

On behalf of the Kenya Polytechnic University College, I am pleased to let you know that your application for admission was successful. You have been offered admission to study **the programme indicated against your name.**

The reporting date for orientation will be 27th August 2012. Classes for the first semester will begin on 3rd September 2012. Students may register from 20th August 2012. To facilitate your registration please observe the following:

Registration Requirements

- Fees: Fees for the first semester shall be paid in full at any Cooperative Bank branch A/C No. 01129006234900 or any Equity Bank branch A/C No. 054290597366. Fees details are contained in your admission offer letter which has been posted to the address against your name.

Other requirements are:

- Original letter of admission offer;
- Customer copy of Fees Bank deposit slip (you are expected to pay full fee);
- Original and copy of the KCSE result slip
- Original and copy of either National Identity Card or Passport;
- 4 copies of recently taken coloured passport size photograph.

Students must be fully registered with full fees paid by 27th September 2012. Those who fail to meet registration requirements by the stated date shall not be allowed to join the programme of study in this academic year.

It would be good to let you know that the Kenya Polytechnic University College does not provide accommodation facilities. However, private hostels within the City of Nairobi charge between Ksh. 7,000 and Ksh. 8,200 per month to cover accommodation, breakfast and dinner. If you get accommodation in the private hostels, you will be expected to pay the rental charges directly to the service provider. Please note that it is a good practice to make accommodation arrangements before the reporting date.

We look forward to your positive experience at the Kenya Polytechnic University College.

Hesbon Nyagowa
Academic Registrar